



# School Aged Program Guide

Welcome to the Greenbelt Academy family! We are excited for you and your child to begin their educational journey with us. Please find that our guide includes all the required information to ensure your child is prepared for K-Gr 3, and you, as parents/guardians, know what to expect.

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## Mission & Vision Statement

### **Mission:**

Education rooted in nature to inspire in our students a deeper connection to the community around them.

### **Vision:**

Every child is given the opportunity to learn about their world through daily access to extended time in nature. Quality educators facilitate an emergent curriculum that reflects the needs of the whole child and meets the demands of the world in which we live.

### **Our Programs**

Kindergarten Program- JK/SK (3.8 years *up to* 6 years). Our two year nature-based Full-time and Part-time Kindergarten program offers an enriched learning experience during the most formidable years of a child's life.

Grades One to Three- 6 to 9 years of age. Our nature inspired program balances Forest School and Ontario curriculum, providing students with the foundation they need to foster a love of learning and appreciation for the natural environment.

*Look deep into **nature**, and then you will understand everything better.  
- Albert Einstein*

Our innovative teachers are registered Early Childhood Educators, Certified Ontario Teachers, Environmental Educators, Forest School Practitioners, or qualified in their field. We are dedicated to delivering high quality experiences through the application of a variety of pedagogies including Montessori, Waldorf, Reggio, and Forest School.

Our days vary throughout the week with two mornings (Mon/Wed) and one full day (Fri) immersed in Nature. During our time in the Forest, children are offered skill based activities such as: using tools, building shelters, flora & fauna identification, fire building, and much more. Free play is an important aspect of our program and children are given time each day to explore and engage freely (in the Forest and at our home base). Throughout the week, teacher one-on-ones and mini-workshops including music & drama, foreign languages, geography, history, baking/ food literacy, health, and S.T.E. A. M are offered. We regularly have experts from our community join us to share their skills and inspire us with new experiences. We value being connected to our community

and encourage parent participation and volunteers to join us in our programs (please let us know if you are interested in volunteering). Reflection time and mindfulness activities are encouraged following our lunch breaks. Our afternoons are filled with group lessons, team building activities, free play opportunities, and child initiated provocations to extend learning and facilitate deeper thought.

Please see a sample of our daily schedule below:

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>9:00-10:00</b>	Forest	Outdoor free play	Forest	Outdoor free play	Forest
<b>10:00-10:30</b> <b>Snack</b>	Morning Meeting (Forest curriculum)	Morning Meeting (Geography/ social studies focus)	Morning Meeting (Forest curriculum)	Morning Meeting (Geography/ social studies focus)	Morning Meeting (Forest curriculum)
<b>10:30-12:00</b>	<b>Forest</b>  <i>Call for clean-up at 11:30</i>	<b>English</b> Workshop (30 mins)  <b>Art</b> (11:00- 12:00)	<b>Forest</b>  <i>Call for clean-up at 11:30</i>	<b>English</b> Workshop  Practical application	<b>Forest</b>
Transition	School		School		
<b>12:00-12:30</b>	Lunch	Lunch	Lunch	Lunch	Lunch
<b>12:30-1:00</b>	Well-being	Well-being	Well-being	Well-being	STEAM Activity
<b>1:00-1:45</b>	<b>French</b>	<b>Math</b> Workshop  Practical application	<b>Music</b>	<b>Math</b> Workshop (small group) & One on one reading  <b>Movement</b> (1:30-2:15)	Community Experts  <b>Forest</b>
<b>1:45-2:15</b>	One on one reading & Journals	One on one reading & Journal	One on one reading & Journals		

Snack <b>2:15-2:30</b>	Share circle	Share circle	Share circle	Show & Tell (H.C)	Share circle
<b>2:30-3:30</b>	Outdoor free play	Outdoor free play	Outdoor free play	Outdoor free play	Outdoor free play
<b>3:30-3:45</b>	<b>Pick up</b>	<b>Pick up</b>	<b>Pick up</b>	<b>Pick up</b>	<b>Pick up</b>

We offer small class ratios (1:8) which allows us to not only apply the Ontario Curriculum, but connect our learning to the world around us in an authentic way. What makes our program exemplary is our fluid approach to curriculum which allows us to tailor our weekly focus in line with the child's interest, real life happenings, and development level. We offer self-directed outdoor play opportunities that encourage positive social competence and emotional intelligence, problem solving and executive functioning skills, as well as autonomy. Our Teacher directed sessions offer life skills and preparedness for deeper exploration in their surroundings.

Full days are spent outside, unless dangerous weather prevents us. This integration with nature allows children to build resilience and self preservation as they navigate how to keep themselves comfortable and safe in the changing environment. We have an indoor classroom and gym to utilize and encourage the use of natural materials and tools for investigation (microscopes, computers) to bring the outside indoors.

Our day begins at 9:00am and ends at 3:30pm. Before and after-school care is available.

### School Year Calendar

**Fall term-** September 8rd, 2020 to December 18th, 2020

**Winter term-** January 4th, 2020 to March 12th, 2020

**Spring term-** March 22rd, 2020 to June 25th

#### Holidays:

- *October 12 (Thanksgiving), school closed*
- *Dec 21-Jan 1, school closed*
- *Feb 15 (Family day), school closed*
- *March 15-19 (March break), school closed*
- *April 2 (Good Friday), school closed*
- *April 5 (Easter Monday), school closed*

- May 24 (Victoria Day), school closed

### Extended Care

- Our Full-day program runs from **9:00am** to **3:30pm**.
- Before care is available starting at **8:00am** and our after care is available until **5:30pm**. Please register at the beginning of the year if you will consistently need extended care. The fees will automatically be applied to your monthly invoices. No refunds will be granted for missed days. Refunds will not be applied retroactively if extended care is cancelled for the remainder of the year.

Before care(registered)- \$5/ day

After care (registered)- \$10/day

Drop in before care- \$10/day

Drop in after care- \$15/day

### Drop In /Late Pick Up Fees

If you have not registered for before/after care at the beginning of the year, and drop off before 8:30 and/or pick up after 3:45, you may be charged for the drop in fee on the subsequent months invoice.

### 2020/2021 Tuition Rates

Full-time- \$1100/month

Part-time(3 days)- \$660/month

We are happy to offer a 10% sibling discount on all of our programs.

***A deposit of \$300.00 is required to secure your spot in our program. The amount of the deposit will be credited on your last invoice with Greenbelt Academy.***

**Payment Plan Options**

Monthly plan- Payment for the upcoming month is due on the 1<sup>st</sup> of each month. Your monthly statement will be calculated based on the average number of days attended per month - this means your monthly statement will be the same every month.

Term plan - Payment for the upcoming term will be due on the first day of each term.

Yearly plan - Payment for the entire upcoming school year is due on September 8, 2020.

Program	Monthly	Term	Yearly	Daily
<b>Full-time</b>	\$1,100	Fall- \$4,400 Winter- \$3,300 Spring- \$3,300	\$11,000	n/a
<b>Part-time: (Mon, Wed, Fri)</b>	3 days/wk- \$660	n/a	n/a	n/a

**What to Bring to Nature School**

Children should be ready, upon arrival each day, for outdoor time. We are a rain or shine program and operate on the belief that *there is no such thing as bad weather, only bad clothing*. During inclement weather, we take all precautions to ensure the safety and comfort of our students, which means that we will run our nature based program inside when necessary. Please ensure that students have appropriate dress for the weather and please send extra clothing. Please take a look at our checklist below to ensure your child is prepared:

### Program Item Checklist- Daily

	Indoor shoes
	Water bottle
	Lunch and two snacks- Please make these waste free when possible.
	Sunscreen/insect repellent (Fall & Spring)
	Spare change of clothes (pants/shirt/socks/underwear) <b>**Labeled**</b>
	Outdoor hat (Fall/Spring)
	Rain boots or snow boots- We recommend that all items be waterproof.
	Waterproof rain jacket or Winter jacket
	Waterproof rain pants or snow pants
	Winter accessories (waterproof gloves, warm hat, neck warmer,) - We recommend that you provide an extra pair of waterproof gloves and an extra winter hat. Please see tips for dressing below.

**Please label ALL of your children's items. Children may store extra clothing at the school. Wet/soiled clothing will be sent home in your child's backpack.**

**Please check daily to ensure that extra items are replaced.**

#### **Tips for dressing your child appropriately for the Winter weather:**

For cold weather please consider the following factors when dressing for school:

- 1) Insulation: Natural fabrics such as wool or silk work well as an inner layer, as does fleece. Polyester pyjamas are another good option. The key for this layer is to wick moisture away from the skin and insulate it with a breathable layer.
- 2) Middle Layer: This is another insulation layer that creates 'dead-air space' between skin and the elements. This airspace helps in keeping warm. Wool sweaters (Merino wool is exceptionally warm and soft on sensitive skin) and fleece tend to work well.

3) Outer Shell: This layer should be waterproof and windproof, as well as breathable.

**A note to parents/caregivers:**

It's not necessary to invest in expensive brand names to keep your child warm. Thrift stores are great places to look for children's wool clothing at cheaper prices. If you are looking for a regular store to purchase outdoor clothing, Mountain Equipment Coop (MEC) has excellent children's outdoor wear for all seasons.

In terms of boots, we recommend purchasing boots that are one size larger than your child's foot. Again, this creates dead-air space to assist in insulation. Socks help to wick moisture away from the skin, (please note: cotton tends to sweat and doesn't do a great job at wicking moisture). The best foot insulator would be two pairs of wool socks with waterproof boots that have wiggle room.

For warmer weather we ask that your child has a light cotton/silk/hemp long sleeve shirt on for the day. Children are encouraged to wear a hat at all times. Children will be encouraged to stay hydrated for both cold and warm weather as this will assist in regulating body temperatures.

## Outdoor Safety

Teachers and volunteers are provided with and adhere to strict safety training, policies and procedures. These measures create an environment and culture that takes safety seriously and uses a proactive approach to Risk Management. Students and teachers actively play a role in personal and group safety.

Our safety principles include:

- Constantly assess risk as conditions change (dynamic risk assessment)
- Set up a safe space with boundaries and safety guidelines
- Observe the children's interactions with each other and with nature
- Spot the children during more challenging physical activity
- Gently guide the children to safer activities if required
- Head counts will be carried out every 10 minutes and before and after transitions to different sites
- Two way communication will be maintained by teachers and supervisory staff by way of two way radios and cell phones
- In depth seasonal forest checks- looking for dangerous conditions
- Weather and environmental safety including- teaching students about hydration, application of sunscreen and insect repellent, changing of wet clothes



- Teachers conducting daily site inspection surveys
- Educating students on safe water ways practices; such as safety equipment needed, and guidelines for safe water way play.

If we feel that the children's play is becoming dangerous, we will redirect the children and remind them that it is important to stay safe outdoors.

If your child gets a bump, scratch, or a bruise, we will provide necessary first aid and let you know at the end of the session.

## Accident/ Serious Occurrence Procedure

When a serious occurrence is deemed to have taken place and following the submission of an Initial Report to the Ministry of Education, a Serious Occurrence Notification Form will be posted on the parent board within 24 hours of becoming aware of an occurrence, and updated with additional information such as additional actions taken or resolutions results.

Any injury to a child which occurs while participating in school services, this could include, but not be limited to the following:

- unconsciousness
- fracture of a bone
- stitches
- loss of a tooth
- concussion

The staff will immediately assess the situation and use appropriate first aid treatment, or seek emergency medical attention if needed. Our qualified staff will contact the parent or emergency contact if required by phone. Where immediate emergency medical attention is needed a staff member will call an ambulance. If parent or guardian has not arrived, a staff member will accompany the child to hospital and remain until parent/guardian arrives.

### **In the event of an evacuation/ emergency:**

- All classes will meet in the rear preschool playground by the fence.

### **Alternative Shelter/ pick up:**

- Centennial Park Baptist Church- 11 Kennedy Rd, Grimsby, ON L3M 1E8

## Communication

Parents will regularly receive photos and documentation of their child's day through our Seesaw application (details and instructions to register for Seesaw will be emailed to new families upon registration). We also use Seesaw to communicate updates and program information. We recommend that parents/guardians check it regularly.

Meetings between parents and teachers shall occur throughout the school year at the request of educator or parent. *Your teacher will request a Parent/Teacher interview for all SK students in preparation for their transition into grade one.*

### Kindergarten Program Contact:

Please contact **Tiffany Tierney** with any questions or concerns you may have:

Email- [greenbeltniagara@gmail.com](mailto:greenbeltniagara@gmail.com)

Phone/text- 289-968-7147

### Grades 1-3 Program Contact:

Please contact **Jackie Giesbrecht** with any questions or concerns you may have:

Email- [greenbeltniagara@gmail.com](mailto:greenbeltniagara@gmail.com)

Phone/text- 905-329-2713

**Please see our website [www.greenbeltniagara.ca](http://www.greenbeltniagara.ca) to view our Policy Manual for more information about our Policies and Procedures**